



Communicating the ZERORISK Assessment to Candidates

Below is sample wording to use in communicating the ZERORISK assessment to candidates. Please feel free to adjust this wording to fit your organization. If you have any questions, please contact HR Services at service@zeroriskhr.com.

Example:

Hello [First Name],

We ask that you complete a brief 15-20 minute exercise, which is standard to our interviewing and selection process. This information will not be the sole basis for an employment decision with our company. We will use the information collected to help us design a list of interview questions for use in the screening process.

The assessment can be taken on most devices, including desktop, mobile, and tablet. Please contact us if you have any questions.

Follow the steps below to complete the assessment:

- Click the Assessment link below these instructions.
- On the Permissions page, click Next to indicate your acceptance.
- After reading the profile instructions on the Instructions page, select Next.
- Use the Practice page to practice ranking statements before you begin the assessment.
- When you are ready to begin the assessment, click Next.
- Rank all the profile statements in Task A through Task D, as instructed.
- Click Finished when complete.
- You will see an Assessment Complete screen indicating your assessment has been submitted.

Assessment Link: [Assessment Link]

Please contact us should you have any questions.